



CQO:
The Health Care
Supply Chain

EPP Products as Percentage (%) of Total Office Supply Expense



Purpose:

Measures the level of EPP Office Supply expense.

Value:

Identify opportunities to increase EPP Office Supply spend.

Equation:

$$\frac{\text{EPP office supply expense}}{\text{Total office supply expense}} = \text{Percentage of Office Supply Expense Comprised of Environmentally Preferable Purchasing (EPP) Products}$$

Note: it is favorable to have a higher value for this Key. The higher the value the better.

Example:

- A hospital’s total office supply expense is \$100,000,000
- The hospital’s total EPP office supply expense is \$20,000,000

$$\$20,000,000 \div \$100,000,000 = \mathbf{20\% \text{ Percentage of Office Supply Expense Comprised of Environmentally Preferable Purchasing (EPP) Products}}$$

Input Descriptions and Sources:

Input Name	Includes	Excludes
Total office supply expense	Total office supply expense with all office supply vendor(s), including office equipment or furniture that is purchased with operational dollars.	Office equipment or furniture that is purchased with capital dollars.
EPP office supply expense	All purchased office supplies the vendor(s) have designated as “EPP” including office equipment or furniture that is purchased with operational dollars.	Any office equipment or furniture that is purchased with capital dollars.



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Points of Clarification:

- The vendor will need to specify which office supplies are designated as EPP and which are not.
- In many cases the cost of EPP office products is competitive with or even lower than non-EPP products. An indirect cost benefit of some EPP products is the reduced total cost of ownership related to excessive packaging that must be handled, removed, recycled or disposed.
- Environmentally preferable means these products contain recycled materials, are recyclable, have less packaging, use non- or less- toxic chemicals, reduce waste or have other environmental and public health benefits.